



Film, Video, Audio, Slideshows and More

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Mankato, MN 56001  
507-345-7427  
artcraft@hickorytech.net

Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_  
 Phone: ( \_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

Payment Options:  
 Check (enclosed)  
 Money Order (enclosed)  
 Credit Card  
 Card Number 

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 Exp. Date \_\_\_\_ / \_\_\_\_  
 3-4 digit Bank Code (back of card) \_\_\_\_\_  
 Visa       Mastercard       Discover

**Shipping Inventory Record**

- Quantity of tapes \_\_\_\_\_
- Quantity of film reels \_\_\_\_\_
- Quantity of slides \_\_\_\_\_
- Quantity of photos \_\_\_\_\_
- Records (78, 33 1/3, 45) \_\_\_\_\_
- Cassette Tapes \_\_\_\_\_
- Reel to Reel \_\_\_\_\_
- Other \_\_\_\_\_

**For ArtCraft Purposes Only**

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**Custom Disc Labels** (all discs will have the same title)

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

Line 3 \_\_\_\_\_

Total: \_\_\_\_\_

\_\_\_\_\_

Shipping: \_\_\_\_\_

Tax: \_\_\_\_\_

Total: \_\_\_\_\_

Please read and sign. I hereby authorize ArtCraft Video Services to transfer this video or audio to DVD or CD. I own all rights to this video or audio, and will not hold ArtCraft liable for copywrite infringement. I assume full responsibility for obtaining releases when required for sale and distribution. I hereby agree that the handling, processing and packaging is without warrant or liability, even though defects, damage or loss by negligence or other fault may occur, furthermore, I agree to hold harmless and indemnify Arcraft for any and all liability and/or claim arising from this transaction. If I am paying by credit card, I authorize charges for the costs associated with this order including shipping and handling, and any applicable taxes. I also understand that disc transfers are not refundable because of incompatibility.

Authorized Signature: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Please include special instructions on a seperate sheet.**